

**The Oxford Street Development Corporation
(OSDC)**

OSDC Planning Committee Member

Candidate Briefing Pack

Closing date for applications: **Thursday 26th March 2026 at
23.59**

OXFORD STREET

DEVELOPMENT CORPORATION

Dear Candidate,

Oxford Street Development Corporation (OSDC) Planning Committee Member

Thank you for your interest in this opportunity to join the OSDC Planning Committee.

OSDC is the Mayor of London's statutory Mayoral Development Corporation (MDC) established on the 1st January 2026 to lead the long-term transformation and stewardship of Oxford Street and its surrounding area.

The Corporation has been tasked to deliver a re-imagined and revitalised Oxford Street that strengthens its role as a globally recognised destination and supports economic growth for London through strategic focus, leadership, partnership working and long-term planning.

As a Planning Committee Member, you will help us shape this important phase in Oxford Street's evolution. This is a unique opportunity for individuals with relevant expertise to contribute to improving one of London's most iconic places, supporting continued economic growth and helping to ensure that future development reflects the highest standards of design, sustainability and place-making.

I hope you share in our ambition for the future and are excited for the changes that are coming to Oxford Street Mayoral Development Corporation and find the information here helpful. We look forward to receiving your application.

Yours faithfully,



Scott Parsons
Chair of the Board



Dr Margaret Casely-Hayford CBE
Chair of Planning Committee

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Oxford Street Development Corporation (Background)

The Oxford Street Development Corporation (OSDC) is the Mayor of London's Mayoral Development Corporation (MDC), established to lead the long-term transformation and stewardship of Oxford Street and its MDC surrounding area.

Oxford Street is one of the world's most prominent retail and commercial streets, attracting millions of visitors each year and playing a vital role in London's economy. The scale of opportunity for regeneration, investment and public realm improvements is significant and OSDC's mission is to ensure the area realises its full potential as a vibrant, inclusive and sustainable place.

Our purpose is to support the revitalisation of one of the world's most recognisable high streets, ensuring it remains a vibrant, inclusive and sustainable destination for Londoners, visitors, residents and businesses.

As we prepare to assume Local Planning Authority powers for the area, as a member of the Planning Committee you will play a key role in shaping planning policy, guiding high-quality development and supporting long-term economic vitality and place-making along the Oxford Street corridor. We will seek to achieve its goals by:

- Working with the Mayor of London, central government, the local boroughs, residents' organisations, businesses, landowners and other partners to coordinate planning, infrastructure and public realm initiatives to support investment that will drive the long-term regeneration, growth and vitality of Oxford Street and reinforces Oxford Street's role as a world class destination.
- Setting and maintaining standards for high quality urban planning, design and construction to ensure a sustainable and enduring legacy for the area responding to the needs of residents, visitors, businesses.



Nabeel Khan
Chief Executive (Oxford Street Development Corporation)

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Governance

The OSDC Board

OSDC's board is chaired by Scott Parsons and is accountable to the Mayor of London. Board Members are appointed by the Mayor and include the leaders of our two local boroughs, Westminster and Camden, as well as other members recruited through an open competition process, with a wide range of experience including in retail, planning, community engagement, art, finance and business.

OSDC is committed to achieving an organisation that fully reflects the rich diversity of the communities we serve, and we aim to reflect this in our board membership.

The Board sets the strategic direction for the Corporation, approves its budget, business plan and other major and strategic issues, including significant expenditure and planning policy, and holds the executive team to account for performance.

OSDC Planning Committee

OSDC is in the process of establishing its Planning Committee in anticipation of assuming Local Planning Authority powers for the Oxford Street Mayoral Development Corporation area. The Planning Committee will be a key decision-making body, operating within the Corporation's governance framework and in accordance with the statutory planning powers conferred on OSDC at the relevant time.

Subject to the conferment of those powers the Planning Committee will be responsible for the consideration and determination of planning applications within prescribed statutory timescales. The Planning Committee will also advise the Board on its Local Plan, its Community Infrastructure Levy charging schedule, planning policy, and any other planning related issues as they arise.

The Planning Committee is expected to comprise a mix of will comprise a mix of independent members and borough representatives, appointed in accordance with the Mayor of London's governance arrangements. It is anticipated that the Planning Committee will include:

- The Chair of the Planning Committee (who is also currently a Board Member)
- Elected Councillor representatives from the local Councils (Westminster City Council and London Borough of Camden)
- A number of independent members appointed by the Mayor of London.

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The Role

Planning Committee members will be required to operate effectively in a high-profile and publicly accountable environment. Members will be expected to bring relevant professional expertise and experience at a senior level in planning, urban design, regeneration, development, sustainability, law or related fields, and to exercise independent judgement in the consideration of complex and strategically significant proposals.

Once OSDC assumes Local Planning Authority powers, the Committee is expected to determine high-profile and strategically important planning applications and to contribute to the development of planning policy and guidance for the Oxford Street area.

PERSON SPECIFICATION

Personal Qualities

- A genuine interest in the planning, heritage, regeneration and development of Oxford Street and the surrounding MDC area
- An understanding of the importance of inclusive and balanced planning outcomes, recognising the varied needs of London's resident, business communities as well as visitors.
- The ability to consider a wide range of stakeholder perspectives while maintaining independent and objective professional judgement.
- A conceptual and practical understanding of the principles of successful urban planning and place making
- Vision and ambition for how Oxford Street could develop
- Independence of thought and an ability and desire to engage in open and honest debate
- The personal stature and credibility to contribute to a high calibre Planning Committee and to operate as an ambassador for OSDC
- An ability to balance commercial imperatives and understand and take account of the views of a mix of stakeholders, including community stakeholders
- A commitment to achieving inclusive outcomes for the full range of diverse interests and characteristics of both our local and wider London communities
- The highest standards of personal integrity, responsibility and accountability

Skills and Experience

In addition to the personal qualities set out above, candidates should ideally be able to demonstrate experience in some or all of the following areas:

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- Considerable experience of planning in a planning, regeneration, commercial or legal context
- Direct experience or a close understanding of the communities and socioeconomics of Central London
- Experience of engagement with diverse communities
- Ability to assimilate and interpret a wide range of information and the ability to reason logically and objectively
- Experience of major regeneration projects
- Excellent communication and advocacy skills with the ability to act as an ambassador for the OSDC
- Ability to balance strategic planning considerations with an understanding of the local and human impacts of development

Appointment details

For appointees to the Planning Committee who are not already members of the OSDC Board, the Mayor of London will make appointments to the OSDC Planning Committee. Shortlisted applicants will be interviewed by a selection panel that will include the Chair of the Planning Committee, OSDC's Head of Planning and Place Shaping, Head of Policy, Strategy and Governance and a representative from Human Resources. The appointment will be made, based on the recommendation of the Panel, by OSDC's Chair subject to consent from the Mayor of London.

The GLA promotes an equal opportunities policy. Appointments are made on merit, following a fair and transparent process, and these appointments are governed by Nolan principles and the Mayor of London's protocol on appointments. Please view: <https://www.london.gov.uk/about-us/governance-and-spending/good-governance/how-city-hall-works>

Managing Conflicts of Interest

Candidates should state any potential for conflicts of interest in their application, and this will be explored with short-listed candidates at interview. This includes details of business, financial or other interests or any personal connections, memberships or associations which, if you are appointed to the OSDC Planning Committee, could be misconstrued or cause embarrassment to the Mayor of London or the OSDC.

Eligibility

Applications are welcomed regardless of gender, age, marital status, disability, religion, ethnic origin, political opinion, sexual orientation or whether or not you have dependents.

Time Commitment

The time commitment for this appointment is expected to be approximately one 'in-person' meeting of the Planning Committee per month and one on-line briefing meeting per month, plus additional time as required, including site visits, committee member training and induction. Planning Briefings are likely to start at 2pm and Planning Committee meetings are likely to start at 6 pm (times to be confirmed).

Location of Meetings

Planning Committee meetings to take place at City Hall in the Royal Docks but may at a later date to be confirmed move to the Oxford Street area.

Term of Appointment

Planning Committee Members are appointed for a term of up to four years, at the Mayor's discretion. Members usually serve not more than two terms.

Remuneration

Remuneration for Planning Committee Members is £6,000 pa.

Expenses

Planning Committee Members will receive legitimate expenses, in line with the Corporation's Expenses & Benefits Framework.

Start Date

The Appointees are expected to be available to take up their role ideally in June 2026. Planning Committee dates are currently being reviewed but will be provided during the recruitment process.

There will be the need to attend an on-line training session in advance of your first meeting.

How to Apply

Candidates are invited to apply for this role, by providing the following documents:

- An up-to-date CV including:
 - Your contact details
 - Employment, public appointments, and qualifications history
 - Names and details of two references who are willing to provide a reference
 - Information regarding any Directorships you hold
- A supporting statement (maximum 2 pages) outlining the contribution you can make to the Planning Committee and how this contribution would be seen in action, as well as your fit against the essential experience criteria set out in the Person Specification.
- Diversity Monitoring Form. If you do not wish to declare any particular characteristics you can choose 'prefer not to say'.

All three documents should be submitted to info@oxfordstreet.org.uk

Please note that without all three documents, we cannot consider your submission as a complete application.

Please also advise of your contact details, eligibility, interview availability and if any OSDC or GLA employees are known to you.

The closing date is Thursday 26th March 2026 at 23.59

For further information regarding this role please contact OSDC's Head of Planning Delivery and Place Shaping, Anne Ogundiya, anne.ogundiya@oxfordstreet.org.uk

If you have a disability which may cause difficulty in completing an online application form or have any queries regarding the application process, or if you require this recruitment pack in an alternative format, please contact

Thank you for taking the time and effort to apply for this role. All data is processed in accordance with the provisions of the Data Protection Act.

All appointments are subject to:

Social media checks

DBS checks

References